

Saturday 21<sup>th</sup> March 2020

Dear Parents / Carers,

I trust you and your families are well and remain symptomatic free.

To help us plan for any future child-care provision we are able to arrange, please see sections in **red** below and reply at your earliest convenience if appropriate. Thank you so much if you have already done so. I apologise for not responding to all your individual messages – I'm sure you understand just what a busy time it is for us. Your really kind words, messages of support and good wishes are deeply appreciated.

My absolute and overriding priority is to do everything in my power to ensure that every one of our students and every member of our staff team are alive when all of this is over. It is that stark and that simple. Every decision I am making is with this in mind and based on the very best and latest information I have at my disposal.

### **Clarification on Key Worker Status**

1) If you are a 'key worker' in any of the sectors outlined in yesterday's ParentMail update AND can not keep your child safely at home then please email me ASAP so that we can plan to make appropriate child care provision. Thanks to those who have already done so. [tim.stokes@carwarden.surrey.sch.uk](mailto:tim.stokes@carwarden.surrey.sch.uk)

I am certain that more of you are key workers than the 8 people who have confirmed their status with me. We want to be here to help you to continue to do your critical work in these difficult times, so *please* let us know!

### **Child-care Provision Planning**

We continue to undertake the individual risk assessment for every student. This will inform which students we will offer child-care provision to.

We will give priority to:

- Students whose parents are key workers
- Students who have a social worker include children in need, children who have a child protection plan and those who are looked after by the local authority.
- A few students who we believe need access to child-care provision to ensure they are safeguarded.

**Please note that, even if your child has an EHCP, they will NOT automatically be offered child-care provision.** This is based on the latest guidance from the Department for Education and Local Authority.

2) Please email me ASAP to confirm if you intend to keep your child at home. Thanks to those who have already done so.

### **New Contact Number**

Sometimes it is just good to talk! As from today we have a new dedicated mobile telephone for you to be able to contact me direct at times when the school is closed.

**07377 019855**

If you would prefer not to email me then please use this number to call or text me. If I can't take your call immediately, I promise to get back to you as soon as possible. If you leave a message then please give your name and return number clearly and slowly. If you text me then make sure you include your name and/or the name of your child.

I know it is really hard to do but please remember to follow the Government's guidelines on self-isolation and social distancing. It is only by everyone working together that we stand a chance of beating this thing.

Kind regards and stay safe,

Tim

T S Stokes  
Headteacher